

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: September 22, 2014

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Jack Burton (Mayor Pro Tem)
 Lamar Gillian Charles White
 Madeline Slay Linda Pohl

Members Absent: None

Sign in Sheet: HJ Hannasch Bill Johnson Jerry Arredondo
 Roger Lawhead Mike Slay

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilwoman Slay gave the invocation and led the pledges.

PUBLIC COMMENT PERIOD

Jerry Arredondo – New Business in Balcones Heights – Real Estate

1. PRESENTATIONS and REPORTS:

- a. Community Initiatives Department Report – August 2014 (Nastasi)

Mr. Nastasi came up and gave highlights of the report.

- b. Police Department Report – August 2014 (Pena)

Chief Pena gave highlights of the report. Councilman Gillian asked that the previous reporting method be used that gave more information. National Night Out was announced and will be held on October 7, 2014.

- c. Fire Department Report – August 2014 (Ward)

Chief Ward came up and gave highlights of the report. He also recognized three firefighters, Mike Medina, Jacob Durr, and Daniel Castro, who participated in the Tower Climb representing The City of Balcones Heights commemorating September 11th.

- d. Development Services Coordinator Report – August 2014

Intern Branden Dross came up and gave highlights of the report.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of August 7, 2014
- b. Approval of minutes for Special Meeting of August 18, 2014
- c. Approval of minutes for Workshop of August 25, 2014
- d. Approval of minutes for Regular Meeting of August 25, 2014
- e. Approval of the August 2014 Check Register
- f. Approval of Financial Report for month of August 2014

MOTION: I make a motion that we approve as a whole.

Motion by: Councilwoman Pohl Second: Councilman Burton 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

- 3. City Council will conduct a **Public Hearing** on the Proposed Annual Operating Budget for Fiscal Year 2014-2015.

Public Hearing opened and closed at 6:15 p.m.

WORKSHOP:

BUSINESS ITEMS:

- 4. Consideration and **ACTION** to adopt an ordinance approving the Annual Operating Budget for the period of 10/01/2014 through 09/30/2015. (Buckert)

City Administrator stated changes had been annotated on budget received in packet.

MOTION: Motion to approve.

Motion by: Councilman Burton Second: Councilman Gillian 5/0/0 PASSED

- 5. Consideration and **ACTION** to vote on tax rate for the 2014 tax year and adopt an ordinance reflecting property tax increase reflected in the budget. (Roll Call vote required). (Buckert)

MOTION: I want to make a motion that we adopt ordinance reflecting the current tax rate and to approve 0.572199 for the 2014 tax year.

Motion was made by Councilwoman Slay and seconded. Record vote was taken as follows:

Council Member Linda Pohl – Yes	Council Member Madeline Slay – Yes
Council Member Jack Burton – Yes	Council Member Lamar Gillian – Yes
Council Member Charles White – Yes	PASSED

6. Consideration and **ACTION** to approve the proposed contract with Givler Engineering for Phase 2 Storm Water Implementation. (Buckert)

Representative David Johnson from Givler Engineering came up and gave a status report.

MOTION: I make a motion to approve.

Motion by: Councilman Gillian Second: Councilman White 5/0/0 PASSED

Item #8 was addressed before Item # 7

7. Discussion and **ACTION** regarding a tattoo policy for all employees. (Buckert)

City Administrator stated that Rathburn and Associates very strongly recommended that the city adopt a tattoo policy. She informed council the policy will be for all employees.

MOTION: Move to approve.

Motion by: Councilman Gillian Second: Councilman White 5/0/0 PASSED

City Council went into closed door executive session at 7:28 p.m.

Item #17 and #18 was addressed before Item #10

8. Discussion and possible **ACTION** regarding the 381 agreement with Bexar County and the City regarding an economic development grant. (Buckert)

City Administrator informed Council that the 381 agreement with Bexar County was discussed in last month's executive session and is the mechanism the city will receive grant funds from the county for the NRP Project.

City Attorney gave a status update and informed council of changes made to agreement.

MOTION: Motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

City Council convened in closed executive session at 6:30 p.m.

City Council reconvened in open session at 7:20 p.m.

Item #9 was addressed before Item #7

9. Discussion and possible **ACTION** regarding the 380 agreement with the City and Community Housing Resource Partners regarding an economic development grant. (Buckert)

City Administrator stated the 380 agreement is the second piece that goes together with agreement discussed in Item #8 of this agenda.

MOTION: Motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

Item #7 was addressed before Item #10

10. Consideration and **ACTION** to approve Mayor For a Day event. (Mayor)

Mayor de Leon recommended another Mayor for a Day and stated that it was a very good event for the community and St. Gregory's was very pleased with it.

MOTION: I'll make that motion. (to approve Mayor for a Day event)

Motion was made by Councilwoman Slay and seconded. 5/0/0 PASSED

11. Consideration and **ACTION** to discontinue rental of the Community Center and/or change the use. (Mayor)

MOTION: I would like to make a motion that we close the community center on December 31, 2014.

Motion by: Councilman Gillian Second: Councilman Slay 5/0/0 PASSED

12. Consideration and **ACTION** to approve holiday schedule for FY 2014/2015.

MOTION: So moved.

Motion by: Councilman Gillian Second: Councilman Burton 5/0/0 PASSED

13. Consideration and possible **ACTION** to accept Grant Number 2790601 funds awarded from the Office of the Governor, Criminal Justice Division. (Pena/Pineda)

Officer Pineda came up to inform council of funds awarded for computers in police vehicles.

MOTION: I make a motion to accept this grant.

Motion by: Councilman White Second: Councilwoman Slay 5/0/0 PASSED

14. Consideration and **ACTION** to authorize entering into an agreement with Texas Department of Public Safety, Crime Records Service, specifically National Data Exchange TDEX (N-Dex) (Pena)

Chief Pena came up to explain this item to council.

MOTION: I make a motion to approve.

Motion by: Councilman White Second: Councilwoman Pohl 5/0/0 PASSED

15. Consideration and **ACTION** to authorize entering into an Agreement with Texas Department of Public Safety in regards to the license plate reader system. (Pena)

Chief Pena came up and gave council an explanation on the license plate reader system.

MOTION: So moved. (to approve entering into an MOU with DPS)

Motion by: Councilman Gillian Second: Councilman White 5/0/0 PASSED

16. Consideration and **ACTION** to authorize the additional purchase from Tyler Technologies for transferring data from the old system into the new system. (Pena)

Chief Pena came up to inform council that she understood the cost for the data to be transferred from the old system was included in the proposal approved at a previous meeting, however, there is an additional charge of \$18,850.00.

MOTION: Motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

EXECUTIVE SESSION: 7:20 p.m.

17. Discussion pursuant to Section 551.086 of the Texas Government Code (Economic Development) regarding VIA and potential economic development opportunities.

18. Discussion pursuant to § 551.074 (Personnel Matters) of the Texas Government Code regarding the position of City Administrator.

RE-CONVENE IN OPEN SESSION:

19. Council may take **ACTION** in open session on Item 17 or Item 18 discussed in Executive Session.

Council reconvened in open session at 8:52 p.m.

Item #17

Direction: Direct City Attorney to move forward to bond council.

Item #18

MOTION: I make a motion to direct council to work with Mr. David Harris in an Interim City Administrator position agreement for six months and authorize the Mayor to execute.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

MOTION: I would like to make a motion to approve the Mayor or delegate to negotiate a contract with Amy Buckert for contract Interim services during the transition for a 90 day period.

Motion by: Councilwoman Slay Second: Councilman Gillian 5/0/0 PASSED

Item #10 was addressed after #19

ADJOURNMENT:

Meeting was adjourned at 9:25 p.m.

Submitted by:

**DELIA FLORES, TRMC
City Secretary**

Approved by City Council on October 27, 2014.